

Wednesday, June 8, 2016  
**LONG ISLAND SCHOOL BOARD REGULAR MEETING**  
3:30 p.m. – Long Island Library Conference Room

**AGENDA**

Citizens in the audience are invited to speak during public comment and/or on a topic that is introduced during the course of the meeting under New Business. Each citizen is to be limited to one presentation per citizen, per topic, of not more than three minutes unless the chair gives special permission. Audience participation shall cease on a topic at such time as the chairman calls for board discussion.

**1. CALL TO ORDER AND ROLL CALL**

Board Chair Lisa Kimball called the meeting to order at 3:40 p.m. Present were Annie Donovan, Tammy Hohn, Paula Johnson, and Supt. Barbara Powers.

**2. ADJUSTMENTS TO THE AGENDA**

Item 9.d. was added to New Business: Election of the 2016-17 School Board Chair.

**3. APPROVAL OF MINUTES**

Ms. Donovan moved to approve, with Ms. Kimball seconding, the May 11, 2016 minutes with one spelling edit involving a name. The motion passed 3-0.

**4. COMMENTS FROM THE PUBLIC**

There were none.

**5. COMMUNICATIONS**

- Request by town auditors Runyon Kersteen Ouellette

Mrs. Powers briefly reviewed the audit report requesting information about safe accounting practices and the prevention of fraud. Mrs. Kimball will return it to the town office.

**6. SUPERINTENDENT'S REPORT**

- Teacher recruiting update/appointment of interview committee

Three candidates have applied for the K-2 teaching position and all are qualified and certified or able to immediately be certified. The interview team will include Ms. Train, Mrs. LaMontagne, and Supt. Powers. Ms. Hohn suggested adding one neutral party to

help assess credentials and expertise given the interview team's familiarity with some of the candidates. Initial interviews will hopefully be scheduled the week of June 13<sup>th</sup>.

Update: Cindy Perkins, School Counselor, was added to the interview team and first round interviews will be held Wednesday, June 15. Parent rep. Mrs. LaMontagne recused herself.

- Summer work plan with teachers

Ms. Train will be involved this summer with leadership training in Aquaculture and Weatherblur. Also, Supt. Powers and the Superintendent of Chebeague, Mike Pulsifer, will be jointly planning curriculum work for teachers from both islands, which is currently scheduled for Monday and Tuesday, August 15 and 16. The goal will be to document learning targets reflecting the Maine Learning Results in ELA, math, and, if time, science for K-5 children.

- Superintendent's summer work focus

Ms. Powers plans to take time off once hiring is completed and drop by the school on occasion throughout July and early August. While not at the school, she plans to more thoroughly review the current policies and be prepared to recommend updates as the year begins. She will also be planning, in addition to the curriculum work session, an opening meeting with all staff regarding legally required reviews, as well as school culture and student management. Ms. Perkins, the school counselor, will be assisting with that planning and initial meeting.

## **7. LEAD TEACHER'S LAST REPORT!**

Mrs. Johnson final meeting as lead teacher was celebrated with appropriate baked goods!

She reported that she remains interested in the Weatherblur project and was part of a meeting recently Gary Lewis from the Maine Math Science Alliance. Training for the project is August 18, which Ms. Train plans to attend.

The graduation and awards program is happening on June 15 at 7:00 when we honor 5<sup>th</sup> grade graduates Nathalie and Hazel Johnson and Evan Elder.

She noted that we are also losing one off island tuition student to Waynflete and perhaps another two due to an off island move, though that hasn't been finalized. It was agreed that configuring our smaller number of students as a K-5 learning group will make sense next year with Ms. Train partnering closely with the new teacher, who will be assuming more of the role with the K-2 children as she focuses more heavily on the 3-5 students.

## **8. OLD BUSINESS**

- a. HVAC contract

Following the town meeting approval, Supt. Powers signed the Option 2 contract with Pine State Services and has been assured that the HVAC upgrade will be completed prior to the next heating season. She is awaiting further installation date information.

b. Elevator contract

Mrs. Powers also met with Aaron Shapiro, Portland's Community Development Director, and reviewed the contract he prepared for signature by the Town of Long Island's Select Board Chair. It brings us just a step away from receiving the \$50,150 block grant. Also, Angus McDuffie submitted his first invoice and reported that the elevator has been ordered and is due to arrive the week of July 18. He expects final billing for the elevator and installation will be late September.

c. BAN planning with Town of LI

The Town Treasurer has indicated that the school's CIP work will be included in an initial Bond Anticipation Note so that the town's cash flow is assured as invoices begin to arrive. The actual bond note will be processed in the fall.

**9. NEW BUSINESS**

a. Approval of the 2016-19 Teacher Contract

Supt. Powers reported that Board members Mrs. Kimball and Mrs. Donovan met with Ms. Train and her to negotiate the 2016-19 Teacher Contract, including the salary schedule for 2016-17. Highlights of the new contract were discussed including the intention of the board to mirror the increases negotiated by the Portland Teachers Association for SY18 and SY19. It was also noted that health care coverage for new hires will be more in line with mainland teacher contracts; i.e., a higher contribution by the employees beyond single coverage will be required.

Ms. Kimball then moved and Ms. Hohn seconded approval of the 2016-19 teacher contract. The motion passed 3-0.

b. Approval of administrative assistant position – 10 hours/week (job share with secretary, also @ 10 hours/week)

Supt. Powers is finalizing differentiated duties for retired teacher Paula Johnson in her 2016-17 job share with our current secretary Judy Stewart. Mrs. Powers stated she intends to assign DOE reporting, payroll notices, and accounts payable processing primarily to Ms. Johnson, with all lunch reporting and general secretarial work to Ms. Stewart. A review of the changes will occur at the August board meeting. The board informally approved the concept.

c. Approval of the superintendent hiring staff prior to fall board meeting

Mrs. Kimball moved and Mrs. Hohn seconded that the superintendent be able to enter into contract with the new teacher or other hires that may be needed over the summer. Formal approvals will occur at the August board meeting.

d. Election of Board Chair for 2016-17

Mrs. Donovan moved and Mrs. Hohn seconded the nomination of Lisa Kimball to remain as chair. The motion passed 3-0. Mrs. Kimball was thanked for her willingness to remain in this leadership position. She did note that as the new Town Treasurer, she will be unable to sign the school's warrants, which will then require both other board members to do so in a timely manner.

**10. MOTION TO ADJOURN**

The meeting was adjourned at 4:15.

**DATES TO REMEMBER:**

Graduation and Awards Assembly – Wednesday, June 15, 2016, 7:00 p.m.  
Field Day at Diamond Cove – Thursday, June 16, 2016  
Last day of school: Friday, June 17

**2016-17 School Board Meetings:**

Unless otherwise indicated, all meetings will be held at 3:30 on the first Wednesday of the month otherwise indicated.

August 15 (Monday)  
September 7  
October 5  
November 2  
December 7  
January 4  
February 1  
March 1  
April 5  
May 3  
June 7