

Wednesday, December 2, 2015
LONG ISLAND SCHOOL BOARD REGULAR MEETING
3:30 p.m. – Long Island Library Conference Room

MINUTES

Citizens in the audience are invited to speak during public comment and/or on a topic that is introduced during the course of the meeting under New Business. Each citizen is to be limited to one presentation per citizen, per topic, of not more than three minutes unless the chair gives special permission. Audience participation shall cease on a topic at such time as the chairman calls for board discussion.

1. CALL TO ORDER AND ROLL CALL

Chair Lisa Kimball called the meeting to order at 3:45. In attendance were School Board members Tammy Hohn, Annie Donovan and Superintendent Barbara Powers.

2. ADJUSTMENTS TO THE AGENDA

There were none.

3. APPROVAL OF MINUTES

Ms. Kimball moved approval of the meeting minutes from November 4, 2015. Ms. Donovan seconded the motion, which passed 3-0.

4. COMMENTS FROM THE PUBLIC

There were none.

5. COMMUNICATIONS

Supt. Powers discussed the results of the School Lunch Program Audit. There were only a few minor issues identified, primarily dealing with bookkeeping matters -- all of which are currently being addressed. A formal letter from the Maine Department of Education will soon be arriving, and Ms. Powers will prepare a formal response at that time.

6. SUPERINTENDENT'S REPORT

- a. Staffing – Mrs. Powers announced that Jim Wilber will be completing his custodial and maintenance services to the school on Friday, December 4.

She will develop a job posting so that the position can be filled as soon as possible. Chris McDuffie will be asked to distribute the posting to the island list serve while Mrs. Kimball will post the notice on appropriate town sites. There was a question about the role the town's facilities manager should play. Mrs. Kimball will check at the Town Office. Mr. Wilber has played an important role at the school and will be missed!

- b. PEPG decision – Supt. Powers noted that there was a collaborative decision to use the National Board for Professional Teaching Standards for the teacher evaluation pilot this year. The rubric that will be used for the evaluation process will be shared at the next board meeting.
- c. Curriculum endorsement – It was noted that the School Board should formally adopt the Common Core State Standards in English Language Arts and Math as the curriculum for Long Island School. This formal vote will be requested in January.
- d. Town audit Dec. 12 – Supt. Powers will be attending a meeting with RKO regarding the town's financial audit on Saturday, December 12.
- e. Pre-School Description – A draft proposal describing the program's components and student goals has been prepared by Mrs. Train. A copy is attached for board review and discussion at an upcoming meeting.

7. LEAD TEACHER'S REPORT

Mrs. Johnson was unable to attend. She will be completing her medical leave in the middle of January following additional surgery.

8. NEW BUSINESS

- a. Update re: Heating System Audit -- A professional HVAC company has now begun a review of the heating and air circulation systems in the school to look for ways to improve temperature control in the classroom and library areas.
- b. Update re: Elevator Grant Proposal – The pre-application for a Community Block Grant has been drafted and will be submitted by the December 17 deadline. The hope is to not only receive grant funds which would allow for the purchase of an elevator and its installation, but to decrease the amount of the bond needed for the project, thus saving taxpayer dollars.

c. Budget to actuals financial report – The end of November report was distributed. With higher than anticipated costs in the areas of substitute teachers and special education, Supt. Powers will keep a close eye on the bottom line of all expenditures v. revenues to be sure the school budget remains on track.

d. Counselor time – Mrs. Powers further explained that the contracted services school counselor is providing very important services to island students and their parents, but at a more intensive level than budgeted as the year began. The board agreed to offer additional hours if the budget allows.

9. **MOTION TO ADJOURN** – Mrs. Kimball moved and Mrs. Hohn seconded that the meeting adjourn at 4:25. The motion passed 3-0.

DATES TO REMEMBER:

Parent Evening Program: Monday, December 21, 2015 – 7:00 p.m.

December 22 – half day

December Break begins: Wednesday, December 23, 2015

Next School Board Meeting: Wednesday, January 6, 2015

2015-16 School Board Meetings:

Unless otherwise indicated, all meetings will be held at 3:30 on the first Monday of the month – if a holiday, the meeting will be held on the second Monday.

Upcoming meeting dates:

January 6, 2016

February 3, 2016

March 2, 2016

April 6, 2016

May 4, 2016

June 8, 2016