

Monday, October 5, 2015
LONG ISLAND SCHOOL BOARD REGULAR MEETING
3:30 p.m. – Long Island Library Conference Room

MINUTES

Citizens in the audience are invited to speak during public comment and/or on a topic that is introduced during the course of the meeting under New Business. Each citizen is to be limited to one presentation per citizen, per topic, of not more than three minutes unless the chair gives special permission. Audience participation shall cease on a topic at such time as the chairman calls for board discussion.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:37. Lisa Kimball, Annie Donovan, Tammy Hohn and Barbara Powers were present. Paula Johnson was unable to attend.

2. ADJUSTMENTS TO THE AGENDA

There were none.

3. APPROVAL OF MINUTES

- September 14, 2015

Ms. Donovan moved to approve the September 14, 2015 minutes. It was seconded by Ms. Hohn and the motion passed 3-0.

4. COMMENTS FROM THE PUBLIC

There was no public comment.

5. COMMUNICATIONS

- a.** Island Institute Agenda – October 29 and 30

Ms. Powers reviewed the Island Institute agenda. The teachers and ed. techs. plan to attend Thursday afternoon and all day Friday, October 29 and 30.

The previous week, the Maine School Management Association Conference will be held in Augusta at the Civic Center. Ms. Donovan will attend Thursday's sessions with Ms. Kimball attending on Friday. Supt. Powers will be there Thursday for sure and possibly Friday.

b. National School Lunch Program Administrative Review – Week of November 9th

Supt. Powers informed the board that the parent notice about Friday lunches is to meet the requirements of the National School Lunch program. She described the audit, which will take place the week of November 9. Significant paperwork is required in anticipation of the visit. There is concern about the first floor refrigerator being able to hold a required temperature. Parts have been ordered. The basement refrigerator is being used in the meantime. She also shared a budget comparison between Chebeague and Long that was completed by Supt. Hadley. The cost subsidy provided by Chebeague taxpayers is quite significant in order to offer an on site prepared lunch. The Portland lunch program will continue to be closely monitored and supplemented as needed to make it as appealing as possible.

6. SUPERINTENDENT’S REPORT

a. Special education local entitlement update

Supt. Powers informed the board that we have been denied Local Entitlement funds this year as we did not meet the threshold for local funding for special education purposes. This amount is shy \$20,000. Ms. Crowell, Special Education Director, will be in touch with the Maine Department of Education if incurred costs rise and an ability to access the funds is realized due to needed services for children.

b. Safety care training

Lisa Fabiano is attending Safety Care training on October 8 and 9 by the Falmouth School Department.

c. Kindergarten Jump Start agreement

Long Island School will be purchasing a Kindergarten Jump Start reading foundations kit using project funds in order to offer research based reading instruction to PreK and K children both in the K-2 class and possibly also during the PreK/K afternoon enrichment program. Both teachers will attend their training session in the spring, and in the meantime receive training from literacy consultant Joy Halligan.

7. LEAD TEACHER’S REPORT

Ms. Johnson wasn’t able to attend. It was reported by Ms. Kimball that Open House went well and important information was shared. Supt. Powers reported a very seamless transition to long term substitute teacher, Ann Caliandro. Ms. Caliandro spent two days observing and working with Ms. Johnson as well as subbing for half a day in preparation for this assignment. Supt. Powers said she has visited the classroom several times and

found the children highly engaged and working as assigned, either independently, with Ms. Caliandro, or with Ms. Fabiano.

8. NEW BUSINESS

a. Update on project proposal by Erin Love of the Island Institute

There was no report available yet regarding the weatherization project or the solar panel demonstration project.

NOTE: A follow up email was received. The solar panel cost is still being calculated, but Long Island School will receive an energy audit on October 20th with an educational focus for the children.

b. Consideration of proposed change to school calendar to add October 29 as an early release day

Supt. Powers reported that the teachers wish to reinstate a half-day of school on October 29 since they will not be attending the Island Institute until later that day. October 30 will remain a no school day. Ms. Kimball moved to approve October 29 as an early release day and Ms. Donovan seconded. The motion passed 3-0. Supt. Powers will have the Wednesday parent newsletter announce this change.

c. Review of elevator proposal

A single bid proposal has been received from Angus McDuffie of Otis Elevator. Unfortunately, it was \$15,000 higher than the bond approved by the voters at the last town meeting. Supt. Powers spoke with Mr. McDuffie who felt that some of the subcontractor bids could be reduced by as much as 10%, but this still wouldn't result in a \$100,000 installation. She will consult with the town's selectmen to see what steps should happen next.

d. Development of draft Capital Improvement Plan for 2016-20

Following discussions, the board noted the following capital improvement priorities: Insulation in Mrs. Johnson's classroom (non-window wall), student entry porch flooring, student entry pathway, and number pad lock system for building access.

e. Consideration of approval of Emergency Plan for 2015-16

The Emergency Plan was reviewed and updates noted. One remaining issue is access to the police building during an evacuation. Supt. Powers will request a key from the selectmen. Since that building which can be accessed by walking is not heated, the plan now is that the bus will pick up the children there and move them to the community center.

Ms. Donovan then moved that the plan be approved and Ms. Hohn seconded. The motion passed with the amended evacuation plan.

9. MOTION TO ADJOURN

Ms. Donovan moved that the meeting be adjourned at 4:37. Ms. Hohn seconded and the motion passed 3-0.

Ms. Hohn asked that the board consider a change of date for all upcoming meetings given a change in her work schedule. It will now be easier to attend meetings on Wednesday afternoons. Therefore, all upcoming meetings will be held on the FIRST WEDNESDAY of each month. The amended dates appear below.

DATES TO REMEMBER:

Monday, October 12: No School/Columbus Day Holiday

Thursday, October 29: Early Release Day/Island Institute Conference

Friday, October 30: No School/Island Institute Conference

Next School Board Meeting: Wednesday, November 4, 2015

2015-16 School Board Meetings:

Unless otherwise indicated, all meetings will be held at 3:30 on the first Wednesday of the month.

Upcoming meeting dates:

December 2, 2015

January 6, 2016

February 3, 2016

March 2, 2016

April 6, 2016

May 4, 2016

June 8, 2016